

HSACRE



HILLINGDON STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION

Date: Wednesday 20 June 2012

Members

Time: 7.30 pm

Venue: Holy Trinity CE School,
Rickmansworth Road,
Northwood, Middlesex, HA6 2RH

Meeting: Members of the Public and Press
are welcome to attend this
meeting.

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further information.**

Duncan Struthers (Chairman)
Mike Gettleson (Vice-Chairman)
Councillor Michael Bull
Councillor Keith Burrows
Councillor Carol Melvin
Councillor David Routledge
Councillor Avtar Singh Sandhu
Amir Ahmed (Syed Amir Ahmed)
Carolyn Appleby
Mary Coulthurst
Connie Dusek
Kevin Guest
Carol Jones
Farina Jussab
Jay Lakhani
Angela Lount
Jean Nunney
Daniel Norris
Lil Osborn
Jamal Pasha
Dharmini Shah
Jasvir Singh Rayat
Heather Steady
Hilary Stone
Richard Thomas

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Civic Centre
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Agenda

Chairman's Announcements

- 1 Apologies for Absence
- 2 Minutes of the Meeting held on 9 November 2011 and 21 March 2012
- 3 Assessing Primary RE - Presentation
- 4 Future Funding for HSACRE - Update
- 5 Prospective Chairman of HSACRE
- 6 Ramadan - Update
- 7 Information Item: HSACRE Revised Constitution
- 8 Any Other Business

Minutes

**HILLINGDON STANDING ADVISORY COUNCIL
ON RELIGIOUS EDUCATION**

9 November 2011



**Meeting held at Committee Room 3 - Civic Centre,
High Street, Uxbridge UB8 1UW**

	<p>Committee Members Present:</p> <p>Duncan Struthers (Chairman) Mike Gettleson (Vice-Chairman) Councillor Carol Melvin Councillor David Routledge Councillor Avtar Sandhu Amir Ahmed Naseem Bint Amir Eric Blaire Angela Lount Daniel Norris Jasvir Singh Rayat</p> <p>LBH Officers Present: Nadia Williams, Democratic Services</p>	
41.	<p>APOLOGIES AND WELCOMES (<i>Agenda Item 1</i>)</p> <p>Apologies for absence had been received from Carolyn Appleby, Mary Coulthurst, Jamal Pasha, Dharmini Shah, Heather Steady and Jean Nunnery.</p> <p>The Chairman welcomed Daniel Norris (Headteacher of Holy Trinity School) who will be a Church of England representative on HSACRE.</p>	
42.	<p>MINUTES OF THE MEETING HELD ON 22 JUNE 2011 AND MATTERS ARISING (<i>Agenda Item 2</i>)</p> <p>The minutes of the meetings held on 22 June 2011 were agreed as a correct record and signed by the Chairman. There were the following matters arising:</p> <p>Minute 35 – Faith in Schools Project</p> <ul style="list-style-type: none"> • The Chairman advised that a networking meeting was taking place on Wednesday 23 November 2011 at Swakelys School. Eight secondary and two junior schools had expressed an interest in participating at this meeting. • It was announced that as part of the Hillingdon Community Trust Project where faith representatives would be invited to talk about their own spiritual walk; training seminars had been arranged for 	<p>Action by</p> <p>Duncan Struthers</p>

	<p>those who may be interested. The next seminar would be held on Tuesday 15 November 2011 at the Muslim Community Centre, Pump Lane.</p> <ul style="list-style-type: none"> The meeting was informed that ten sixth former pupils from Guru Nanak School would be delivering a session on Wednesday 23 November 2011 at Dr Triplett's School, Hemmen Lane, Hayes, UB3 2JQ. The topics for consideration would include issues about neighbours, gangs and bullying. 	
43.	<p>ANNUAL REPORT 2010 (<i>Agenda Item 3</i>)</p> <p>The annual report was discussed and it was noted that the final report would be submitted to Cllr David Simmonds, the Cabinet Member for Education & Children's Services, for information.</p> <p>Eric Blaire advised that as the QCDA was no longer in existence; it had yet to be confirmed which organisation the Annual report should also be sent to.</p> <p>Concerns were raised about the issue of continued budget for HSACRE to be able to supplement funding for projects such as, the production of the Youth on Religion DVDs as well as attendance at conferences including the forthcoming "What Does Attainment in RE look like?" conference being held in Birmingham on 17 November 2011. The focus of this conference would be on the issue of assessment in RE, which was considered to be much needed in order that feedback could be disseminated to schools.</p> <p>The Chairman reported that he was due to meet with Professor Nicola Madge at Brunel University, as part of the Youth on Religion Project, to discuss further work with Sixth Form students in Hillingdon.</p> <p>Resolved – That the Annual reported be agreed and reported to the Cabinet Member for Education & Children's Services for information.</p>	<p>Action by</p> <p>Eric Blaire</p>
44.	<p>ASSESSMENT IN RELIGIOUS EDUCATION (<i>Agenda Item 4</i>)</p> <p>The meeting was advised that the talk on the Assessment in Religious Education would be presented at a future SACRE meeting.</p>	<p>Action by</p> <p>Daniel Norris</p>
45.	<p>HSACRE CONSTITUTION (<i>Agenda Item 5</i>)</p> <p>The revised Agreed Constitution of the Hillingdon Standing Advisory Council for Education was discussed. Some minor amendments were made in respect of Group 'A' as follows:</p> <ul style="list-style-type: none"> i) <i>After 'Christian and other denominations (faiths) which will appropriately reflect the faith traditions of Hillingdon' add "SACRE wishes to be inclusive of all active faiths in the Borough"</i> ii) <i>"Other Christian Groups not included in Group 'B'". It</i> 	<p>Action by</p> <p>Eric Blaire</p>

	<p>was considered that this group would take into account the growing number of other active faiths in the Borough.</p> <p>iii) An additional footnote for Group 'A' was included to state "SACRE will annually review these groups to reflect the faiths in Hillingdon".</p> <p>Subject to these amendments, those present agreed the Revised Constitution.</p> <p>Resolved that:</p> <ol style="list-style-type: none"> 1) The Hillingdon Standing Advisory Council for Religious Education (HSACRE) revised Constitution be agreed. 2) The HSACRE Constitution be reported to Councillor David Simmonds, the Cabinet Member for Education and Children's Services to be agreed. 	
46.	<p>GCSE RESULTS 2011 (<i>Agenda Item 6</i>)</p> <p>Eric Blaire circulated the results of the list of secondary schools that had entered students for the Hillingdon Religious Education GCSE in 2009, 2010 & 2011. It also set out the Value Added programme (modelled on the Agreed Syllabus). The meeting was advised that selection criteria would be based on the school highlighted to have achieved good results, as well as made major strides in RE.</p> <p>Past winners had received a cheque of £250 prize (which went directly to the department). For this year however, it was suggested that the prize should be something that would go towards supporting students in further education, such as a bursary towards purchasing text books.</p> <p>It was agreed that once the winner had been declared, a letter should be sent to all secondary school confirming the winner. The letter should also acknowledge all the schools that were covering the subject, commending them for their achievements.</p> <p>SACRE hoped that this competition would encourage all schools to cover the subject separately and not included as a Humanities subject.</p>	<p>Action by</p> <p>Eric Blaire</p>
47.	<p>NEXT SACRE MEETING - WEDNESDAY 21 MARCH 2012 (<i>Agenda Item 7</i>)</p> <p>The date of the next SACRE meeting was noted as Wednesday 21 March 2012 and not 29 February as previously publicised in error.</p>	<p>Action by</p> <p>Nadia Williams</p>
48.	<p>ANY OTHER BUSINESS (<i>Agenda Item</i>)</p> <p>Authorisation of Absences on Religious Holidays</p> <p>The Chairman reported that there had been some confusion in schools with regard to the authorisation of absences on Religious Holidays. This was brought about as a result of the recent Muslim Festival of Eid-ul-Adha, where it was noted that some had observed the day on</p>	<p>Action by</p> <p>Nadia Williams</p>

Sunday 6 and others on Monday 7 November 2011. The meetings noted that as with Ramadan, the date could differ from group to group.

In order to clarify the confusion, SACRE agreed that a circular should be sent to Headteachers and Chairs of Governors advising that on this occasion, both dates were recognised by respective religious bodies as a day set apart for religious observance.

Week of Faith

Invitation was extended to all SACRE members to the following events being held on Friday 25 November 2011:

The Muslim Centre, 3 Pump Lane, Hayes, Middlesex, UB3 3NB

Members would have the opportunity to observe the proceedings in Musk from 11am -12noon (In addition to congregational prayers being held at 12.30pm and 1.15pm for those who may wish to witness this). No booking or notification is required. Should members have any queries, please contact Amir Ahmed on 07956 212834.

Ruislip Synagogue, 9 - 17 Shenley Avenue, Ruislip, Middlesex, HA4R 6BP

A chance to observe a Friday evening specially annotated Service (Starting at 7pm). The Service will be delivered by Rabi Coten who will describe the prayers in English (from Hebrew) for visitors. There will be a question and answer session as well as "kiddush" (refreshments) after the service.

For catering purpose, attendees are asked to contact Mike Gettleson on 07973 545 585 or email mike@mikrotime.com to confirm their attendance.

Youth on Religion (YOR)

The meeting discussed the draft analysis of the results of the questionnaire that had been requested from schools that had taken part in the YOR project conducted by Brunel University. It was noted that the analysis had yet to be finalised by Alison Fothergill, who was analysing the data on behalf of HSACRE. A full report would be presented to HSACRE once it had been completed.

Alison
Fothergill

The meeting, which commenced at 7.30 pm, closed at 9.40 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Nadia Williams on 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

Minutes**HILLINGDON STANDING ADVISORY COUNCIL
ON RELIGIOUS EDUCATION**

21 March 2012



Meeting held at Committee Room 5 - Civic Centre,
High Street, Uxbridge UB8 1UW

	<p>Committee Members Present: Duncan Struthers (Chairman) Mike Bull Carol Melvin David Routledge Avtar Sandhu Appleby Kamal Persaud Jean Nunney</p> <p>Also Present: Eric Blaire, Advisor</p> <p>LBH Officers Present: Nadia Williams, Democratic Services</p>	
49.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence had been received from Mike Gettleson, Cllr Keith Burrows, Alison Fothergill, Kevin Guest, Angela Lount, Daniel Norris, Jean Nunnery, Jasvir Singh Rayat, Dharmini Shah, Heather Steady and Hilary Stone.</p>	Action by
50.	<p>MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2012 (<i>Agenda Item 2</i>)</p> <p>The minutes of meeting held on 9 November 2011 were noted as the meeting was not quorate. These would be agreed at the next SACRE meeting, subject to it being quorate.</p>	Action by
51.	<p>REVISED HASACRE CONSTITUTION - UPDATE (<i>Agenda Item 3</i>)</p> <p>It was confirmed that the revised Agreed HSACRE Constitution had been reported to Cllr David Simmonds, Deputy Leader of the Council and Cabinet Member for Education and Children's Services for approval.</p>	Action by
52.	<p>FUTURE HASACRE CHAIRMAN AND ADVISER (<i>Agenda Item 4</i>)</p> <p>The Chairman announced that he would be standing down as Chairman of HSACRE in December 2012. He suggested that election of the Chairman for 2012/2013 should be deferred to the meeting on 7 November 2012, to allow for expressions of interest of the position to</p>	<p>Action by</p> <p>Duncan Struthers Eric Blaire</p>

	<p>be put forward.</p> <p>It was also announced that Eric Blaire, Advisor to HSACRE would be standing down at the end of the year.</p>	
53.	<p>FUTURE FUNDING IN THE FUTURE FOR HASACRE (<i>Agenda Item 5</i>)</p> <p>The meeting noted that a bid for £5,000 had been submitted to continue the funding of HSACRE. An update of the outcome would be provided at the next meeting.</p>	<p>Action by</p> <p>Eric Blaire</p>
54.	<p>RAMADAN (<i>Agenda Item 6</i>)</p> <p>Eric Blaire advised that the last day of the Summer Term would be the start of Ramadan. Headteachers and Exam Boards would be notified of the implications this would have on schools.</p> <p>During discussions it was noted that in order for HSACRE to be proactive in ensuring that schools were supported well during this period, the issue would be discussed with other Boroughs such as Newham, which had schools with a high proportion of pupils who celebrated Ramandan.</p>	<p>Action by</p> <p>Eric Blaire</p>
55.	<p>THE SACRE RE TOOL: REPORTING AND EVALUATION TOOL (ATTACHED) (<i>Agenda Item 7</i>)</p> <p>Eric Blaire advised that the SACRE Reporting and Evaluation Toolkit was a document that would help HSACRE in supporting the Local Authority with regard to providing high quality RE and collective worship in schools. The toolkit would also help HSCARE to evaluate its role and to consider its impact on pupils' educational experience and learning.</p> <p>It was suggested that a workshop or a special meeting should be set up to look at the key areas for discussion in greater detail.</p> <p>The meeting highlighted that in view of the fact that many schools in Hillingdon had opted for Academy status and were therefore out of the control of the Local Authority, it would be prudent to establish which of the schools of Academy status would continue to follow the Agreed Syllabus. Any schools that did not wish to continue to use the Agreed Syllabus should then be asked whether they would wish for HSACRE to be involved in helping them to development their Agreed Syllabus.</p> <p>The meeting acknowledged that funding may be required to pursue this matter and the Cabinet Member for Education and Children's Services should be approached to provide funding to support this.</p>	<p>Action by</p> <p>Duncan Struthers Eric Blaire</p>
56.	<p>HEADS OF RE MEETING , ASSESSMENT, EXAM AWARDS AND OFQUAL (<i>Agenda Item 8</i>)</p> <p>Eric Blaire reported that through HSACRE, the Heads of RE meetings were now established and self generating.</p>	<p>Action by</p> <p>Duncan Struthers</p>

	<p>It was noted that one of the issues raised at these meetings, was the fact that schools were no longer able to include half GCSE courses as part of their results. To this end therefore, schools were now being encouraged to support extra time (such as lunch times and after school) to make up the time in order to enable pupils to complete the half subject as a whole in order to attain a full qualification.</p> <p>The Chairman added that Heads of RE questioned whether there were points allocated to GCSE subjects which could be submitted by pupils when applying for colleges. It was noted however, that although the National Association of SACRE where of the view that half GCSE in RE could be accepted by colleges, this decision was entirely up to the individual colleges concerned.</p> <p>It was suggested that research should be undertaken to establish whether colleges in Hillingdon (and colleges in neighbouring boroughs) accepted RE as half a subject.</p>	Eric Blaire
57.	<p>FREEDOM OF INFORMATION (FOI) 3501 - UPDATE (<i>Agenda Item 9</i>)</p> <p>The meeting was advised that a Freedom of Information request (3501) on the act of worship in Hillingdon had been recently made by the Mail on Sunday. All emails and letters relating to this issue were collated and sent to the Council's Data Protection & Freedom of Information Officer who then responded to the request.</p> <p>It was requested that a copy of the reply should be circulated to HSACRE members for information.</p>	<p>Action by</p> <p>Eric Blaire</p>
58.	<p>YOUTH ON RELIGION (YOR) - UPDATE (<i>Agenda Item 10</i>)</p> <p>Eric Blaire circulated copies of the HSACRE Response to Brunel University's Youth on Religion (YOR) project. The meeting was informed that Alison Fothergill had collected data from the schools that had participated in the university programme to collate the responses. Over 2000 pupils from years 8, 10 and 12 out of 12 secondary schools in the Borough had taken part in the programme.</p> <p>From the results shown, it was highlighted that 60% of pupils who took part in the programme had indicated that they either prayed or mediated and that 50% had learned about other faiths through activities at school or college.</p> <p>A member requested that the breakdown of the percentage of the make of the various faiths of the children that took part in this cohort should also be shown in the HSACRE response to the Brunel YOR Project.</p> <p>It was suggested that the figures of the number of children that had been questioned should also be included.</p> <p>The Chairman add that he had been in discussion with Professor</p>	<p>Action by</p> <p>Duncan Struthers Eric Blaire Alison Forthergill</p>

	<p>Madge (who had been involved in the project at Brunel University) to produce a DVD recording talks with students in schools about their faiths. Additional funding had been sourced through the University for this Project and it was noted that the first meeting with students was due to begin on Friday 30 March 2012. The Chairman stated that the completed DVD would be circulated to schools in the Borough.</p> <p>Those present at meeting welcome the HSACRE Response and suggested that once it had been finalised, it should be advertised in the Hillingdon People, the Council's free Magazine that was circulated to all residents in the Borough.</p>	
59.	<p>AGREE AN EXTERNAL VENUE TO HOLD THE MEETING ON ONE OF THE DATES LISTED DATES BELOW: (<i>Agenda Item 11</i>)</p> <p>It was indicated that the next meeting should be held at Holly Trinity C of E School, Rickmansworth Road, Northwood. To be confirmed by Daniel Norris, Headteacher.</p>	<p>Action by</p> <p>Nadia Williams</p>
60.	<p>INFORMATION ITEMS ATTACHED: (<i>Agenda Item 12</i>)</p> <p>The meeting noted the attached information.</p>	<p>Action by</p>
61.	<p>ANY OTHER BUSINESS (<i>Agenda Item 13</i>)</p> <ul style="list-style-type: none"> It was reported that the Government was setting an all party Parliamentary group on interfaith, which would be chaired by Stephen Lloyd, MP. 	<p>Action by</p> <p>Duncan Struthers</p>
<p>The meeting, which commenced at 7.00 pm, closed at 8.50 pm.</p>		

These are the minutes of the above meeting. For more information on any of the resolutions please contact Nadia Williams on 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

HILLINGDON STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (HSACRE)

REVISED CONSTITUTION

1. Aims and Purposes

- (i) Advise the Local Authority on matters connected with Religious Education.
- (ii) Keep under review the Agreed Syllabus for Religious Education.
- (iii) Advise upon the daily act of collective worship and to consider requests for a determination of the statutory arrangements.

2. Officers

- (i) Hillingdon Local Authority shall appoint a suitable officer to be a clerk to the HSACRE
- (ii) Hillingdon Local Authority shall appoint officers to attend HSACRE meetings to provide professional advice and support.
- (iii) Hillingdon Local Authority shall identify an officer to ensure effective communication between HSACRE and the Local Authority.

3. Membership

In accordance with the provision of the Education Act 1996 (Section 390(4)), the Hillingdon Standing Advisory Council for Religious Education Membership shall be as follows:-

**Group A Christian and other denominations (faiths) which will appropriately reflect the faith traditions of Hillingdon (one representative each – HSACRE wishes to be inclusive of all active faiths in the Borough).
Current faiths include:**

Baptist
Bahai
Buddhist
Humanist
Hindu
Jewish
Methodist
Muslim
Quaker
Roman Catholic
Salvation Army
Sikh
United Reform Church

Other Christian groups not included in Group B.

HSACRE will review this group annually to reflect the faiths in Hillingdon.

Group B Church of England (**six representatives**)

Group C Teachers' Associations (one representative each)
ASCL (Association of School and College Leaders) (new addition)
ATL (Association of Teachers and Lecturers) (New)
National Union of Teachers
AMMA
NUT (National Association of Head Teachers) (New)
NAS/UWT
VOICE (Voice the Union)

Group D **Local Authority**

5 Elected Members of the Council

The Standing Advisory Council may co-opt additional representatives as appropriate.

The Local Authority has to take all reasonable steps to assure itself that the persons appointed are representatives of the faith/denominations or associations/associations in question. It must also attempt to ensure that the number of representative members appointed to any representative group, required to be represented shall, so far as consistent with the efficient discharge of the group's functions, reflect broadly the proportionate strength of that denomination or religion in the Hillingdon.

4. Procedure

- (i) HSACRE is a Committee of the Local Authority and will be serviced by the Local Authority.
- (ii) HSACRE has the power to regulate its own proceedings subject to:
 - a) Each representative group having only one vote.
 - b) Groups A, B and C have the power between them to require a review of the Agreed Syllabus.
- (iii) HSACRE shall meet at least once per school term (i.e. a minimum of three times per school year).
- (iv) Each Representative group shall determine its own procedure for holding separate meetings and forming a collective worship view on issues.
- (v) Any meeting of a representative group shall be minuted and reported to HSACRE. One member for that representative group shall be Nominated as minute secretary for this purpose.

- (vi) HSACRE shall be quorate if there is at least one member of each of the **four** representative groups.
- (vii) Members shall serve for at least 2 years and for not more than 3 years if another representative is nominated by their faith or organisation.
- (viii) Should any member retire or resign, he or she will be replaced by the Local Authority requesting the faith/denomination or organisation for a replacement. The Local Authority will select the representative if more than one is proposed.
- (ix) If a member fails to attend 3 consecutive meetings of HASACRE without providing a named substitute or submitting accepted apologies, they shall cease to be a HSACRE member.
- (x) HSACRE may co-opt further persons to serve at meetings in order to provide expertise in particular fields not adequately covered by the existing membership.
- (xi) The Chairman shall be elected on an annual basis.
- (xii) The Vice-Chairman shall also be elected on an annual basis and will chair meetings in the absence of the Chairman.
- (xiii) The dates of HSACRE meetings are to be determined in line with the London Borough of Hillingdon's annual programme of meetings. Agendas shall normally be sent out to all members at least 5 clear working days in advance of the meeting.
- (xiv) Each member may send a deputy in his/her place.

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